

SCOPE OF SERVICES

CONSTRUCTION SERVICES – QUESTIONS & ANSWERS No. 2

As-Needed Hot Mix Asphalt (HMA) Testing

Question 1: The RFP lists the Kalkaska lab location as primary, how much time could we normally expect to be in Hillman.

Answer 1: The time spent in Hillman is dependant on project staffing needs. As an example, the time spent last year for consultant services at the Hillman Lab was nine days.

Question 2: Can we bill travel time and mileage between Traverse City and Kalkaska

Answer 2: Travel time and mileage from the Consultant office to the Kalkaska lab cannot be billed.

Question 3: Can we bill travel time and mileage between Kalkaska and Hillman.

Answer 3: Travel time to the Hillman lab cannot be billed. Mileage between the labs may be billed as a direct expense. Direct expenses will not be paid in excess of that allowed by the Department for its own employees in accordance with the State of Michigan's Standardized Travel Regulations. Supporting documentation must be submitted with the billing for all eligible expenses on the project in accordance with the Reimbursement Guidelines.

Question 4: The anticipated time required may require more than one technician, would you anticipate using more than one tech from one consultant or using more than one consultant.

Answer 4: The expectation is that all technicians would be provided for the work at the Kalkaska lab by one consultant. While technicians from this consultant may be required to work at Hillman lab, a separate consultant contract would be advertised if the need for substantial services at the Hillman was required. This potential consultant contract for services at the Hillman lab would also contain a similar clause that work may be required at the Kalkaska lab.